



Gregory S. Brown II, CFA
Santa Rosa County Property Appraiser



*****Property Owner Protection Alert*****

Dear Property Owner,

You may have received a *solicitation letter from one or all of these businesses, **Property Records Office, Local Records Office, Record Transfer Services, Registered Property Services** and/or **The Office of Housing & Deed Retrieval Service**. These “businesses” offer you a copy of your deed and property assessment profiles for an exorbitant price. Most of these so-called “businesses” operate from UPS stores or Post Office Boxes in various cities. These forms may appear to be official, but they are **NOT!**

- **These businesses have NO official governmental or legal capacity with your recent real estate transaction!**
- **These solicitations are not associated with any Santa Rosa County governmental office!**

Many of these businesses gather **public information** to provide you with a copy of your deed and property information. They will reformat the information and print it on their form and charge you nearly **\$100!** **You can print a free copy of your deed from the Santa Rosa County Clerk, online at www.santarosaclerk.com or a copy may be acquired from their office for \$1 per page.** While none of these businesses can certify any officially recorded document, the Clerk’s office can certify the entire document as an “Official Certified Copy” of your deed from the public records for an additional \$2 per document. Additionally, you may visit my official website at www.srcpa.gov and link directly to the deed from your parcel information page.

Please do not pay an exorbitant fee for a copy of your deed or property information that you can receive for free on our websites or for a few dollars at a county office. **My office will provide you with a copy of your current property record card, which is the same information you can get online for free.** My office will continue to work to provide access to public information. If you have any additional questions or concerns, please do not hesitate to contact us.

**I have included in this letter an example of solicitations from these businesses.*

Sincerely,

Gregory S. Brown II, CFA
Santa Rosa County Property Appraiser
www.srcpa.gov

MAIN OFFICE
6495 Caroline Street, Suite K
Milton, Florida 32570
(850) 983-1880

SOUTH SERVICE CENTER
5841 Gulf Breeze Pkwy Suite A
Gulf Breeze, Florida 32563
(850) 983-1880

Property Records Office
P.O. Box 18471
Tampa, FL. 33679
email questions to info@countyrecordsoffice.org

Requested Response Date:

PROPERTY RECORDS OFFICE

SANTA ROSA COUNTY Records indicate that you have a recent deed transfer for a property located at . The deed has been recorded in Official Records and is the document that identifies as the new property owner.

To obtain a copy of your recorded deed, please detach the bottom portion and return with a check or money order for \$89.00 to Property Records Office, LLC at P.O. Box 18471, Tampa, FL. 33679.

SANTA ROSA COUNTY PROPERTY INFORMATION

Legal Property Address:

Property Id:	Document Number:	Subdivision:	Property Use:
Assessment:	Consideration:	Purchase or Transfer Date:	2nd Owner:

You will receive a copy of your recorded deed and a property profile where you can find the property address, legal description, parcel identification number, property history, assessment, and tax information along with other pertinent information. Upon receipt of your processing fee, your request will be submitted for documents preparation and reviewed. You will receive your documents and report within 14 business days. If for any reason your request for deed and property profile cannot be obtained, your processing fee will be immediately refunded.

PROPERTY RECORDS OFFICE OPERATES IN ACCORDANCE WITH BOTH BUSINESS AND PROFESSIONAL CODE. THIS IS A SOLICITATION FOR THE ORDER OF GOODS OR SERVICES AND NOT A BILL. YOU ARE UNDER NO OBLIGATION TO MAKE PAYMENTS ON ACCOUNT OF THIS OFFER UNLESS YOU ACCEPT THIS OFFER.

Please detach here and mail with your check

PROPERTY ID NO:	SERVICE FEE	REQUESTED RESPONSE DATE:	DOCUMENT NO:	CHECK NO:
	\$89.00			

Credit Card
Number _____
Cardholder _____
Exp. _____ 3 Digit Code _____
Signature _____
All credit card transactions are subject to a 3.5% charge

CHECK OR MONEY ORDER ENCLOSED
Please make check payable to: Property Records Office
Remember to write your property id no. on your check
Mail to Address below in the enclosed envelope

Property Records Office, LLC
P.O Box 18471
Tampa, FL. 33679

Please check box if your mailing address or billing address is different and print on reverse.

